



## Imagine the Possibilities - Impartial Information, Advice and Guidance Support

For those of you that I have not had the pleasure to meet yet, I am Emma France, the schools Independent and Impartial Careers and Skills Adviser. I am part of the Specialist and Personalised Training Services (SPTS) housed at Fiveways Training Centre.

I am an experienced and trained Careers and Skills Adviser who provides impartial, independent careers information, advice and guidance to young people with Special Educational Needs and Disabilities (SEND).

Every young person has the right to receive Careers Advice and Guidance and more information can be found here <https://www.gov.uk/government/publications/careers-guidance-provision-for-young-people-in-schools>

I provide support to young people through their transitional next life steps to explore opportunities and choice, fulfil their potential and have their best adult life. I work with young people in school to identify their individual needs and aspirations, provide advice and guidance towards successful progression into appropriate next steps, including employment, education and training and support families outside of school through the transition process.

I meet with young people on a 1:1 and/or supported basis (as appropriate) at school between the years of 7-14 as requested by the setting. For those young people it is appropriate for, a Careers Action Plan is created, capturing what was discussed and key actions to work on, as well as supporting evidence and signposting support.

These plans will be read with or on behalf of the young person (as appropriate) to ensure agreement and that relevant information is factual and any amendments are made. Then once they are agreed the plan is then shared with yourself as families, key delivery staff at school and the SENCo and can be supporting documentation in the EHCP reviewing process.

For those young people where this format is not appropriate, I will spend time in the setting, in sessions and communicate with their staff team to build a picture and wider understanding. I can then engage with you as families to discuss next steps and create a plan as an overview of points discussed with actions. This equally can be shared with key delivery staff, SENCo and act as supporting documentation in the EHCP reviewing process

Please feel free to ask any questions or if I can help in anyway. I am available to be contacted via email at [efrance@fiveways.school](mailto:efrance@fiveways.school)

*Emma France*