



## **Fiveways School: Provider Access Policy Statement**

**Access for colleges, training providers, universities and other post 16 providers, including technical, vocational, academic routes and apprenticeships**

**Updated March 2023**

This policy statement sets out the arrangements for managing the access of providers to pupils for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Pupil Entitlement:**

All Pupils in years 8 to 13 are entitled to:

- Find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- Understand how to make applications for the full range of academic and technical courses.

In line with the updated Provider Access Legislation, from January 2023, all schools must provide a minimum of six encounters for all pupils with post 16 providers, as above. This is broken down into key phases:

Year 8 or 9	Two encounters for pupils that are mandatory for all to attend
Year 10 or 11	Two encounters for pupils that are mandatory for all to attend
Year 12, 13 or 14	Two encounters that are mandatory for school to provide but optional for pupils to attend

These provider encounters will be scheduled during main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- Share information about both the provider and the approved education qualification and apprenticeships offered
- Explain what career routes those options could lead to
- Provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- Answer questions from pupils, all of whom have additional learning needs including severe or profound and multiple learning disabilities

As part of this Fiveways School defines an encounter as at least 30 min, during the school day. The school days runs from 8.50am until 3.15pm.

Our careers programme will consider requests from approved training, apprenticeship, technical and vocational education providers, as appropriate, to speak to our pupils. Fiveways School will also approach these providers directly when planning and organising career

related events throughout the school year such as assemblies, live events, curriculum theme days, careers engagement events and parent carer evenings. Meaningful encounters may be planned using the [Making it meaningful checklist](#).

The quality and impact of careers provision at Fiveways School is monitored by our Senior Leadership Team, Careers Lead and the Heart of the South West Careers Hub through Compass+ auditing. Access and opportunity to engage with technical, vocational and training providers will form part of this process.

### **Premises and Facilities**

Fiveways School has a range of facilities available for providers to use in support of our careers programme. This includes school hall, classrooms, meeting rooms, Training Centre, Sixth Form base, outdoor space and online virtual options. The school will also make available access to IT support for provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils where appropriate communication and interaction support strategies have been planned.

Providers are welcome to leave a copy of their prospectus or other relevant course literature which will be made available for pupils and their families.

### **Destinations of our Pupils**

Last year all year 11 pupils moved to Fiveways 6<sup>th</sup> Form provision.

Last year our year 14 pupils moved to range of providers in the local area after school. Some pupils accessed more than one placement:

- 25% Further education e.g. Yeovil College
- 75% Social Care providers e.g. Hazelhurst Farm, Sweet Surprise, The Shire
- 0% Apprenticeships
- 0% Employment
- 0% Gap Year

### **Requests for Access by Providers**

All requests made by providers should be emailed at least 6 weeks in advance of the expected date of the session. In the first instance, requests by providers should be sent to:

**Name of Careers Leader:** Kirstie Kerr

**Careers Leader email address:** [kkerr@fiveways.school](mailto:kkerr@fiveways.school)

**Tel No:** 01935 476227

### **Granting and Refusal of Provider Requests**

Once your request has been submitted, our Careers Leader will respond to you within 10 working days. All requests will be given due consideration by the Careers Leader and Senior Leadership Team.

Once a request has been granted, we will ask you for a range of information to share with our Pupils and parent carers before the session e.g. a prospectus, letter, presentation

This should include:

- Details of the opportunities offered including courses, entry requirements and support for pupils with complex special educational needs.
- What learning is like within the institution.

- How pupils are prepared for a successful next step on successful completion of the course/training.
- Examples of recent positive destinations of pupils who have completed their learning

Requests will be considered with consideration for:

- Clashes with other planned activities or visits.
- Interruption to preparation for public or internal examinations.
- Availability of school staff, space and resources to host the session.
- School safeguarding policy. Please contact us if you have questions about this policy.

We will keep a record of provider requests for access and the outcomes as part of on Compass+ to support future delivery and evaluation of the careers programme.

### Example opportunities for provider access

Fiveways School offers the four / six provider encounters required by law and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to Pupils or their parents or carers.

Year Group	Autumn Term	Spring Term	Summer Term
<b>8 - 9</b>	Provider assemblies	Provider assemblies	1:1 careers meetings Careers Week: External providers in school e.g. open day, marketplace, interactive activities
	Career related off site visits & experiences (see 14-16 rolling programme) Life Skills – work experience preparation Internal work experience		
<b>10 - 11</b>	Provider assemblies	Provider assemblies	1:1 careers meetings Careers Week: External providers in school e.g. open day, marketplace, interactive activities
	Career related off site visits & experiences (see 14-16 rolling programme) Volunteering & internal work experience Life Skills – work experience preparation		
<b>12 - 13</b>	1:1 Careers meetings	1:1 Careers meetings	Careers Week: External providers in school e.g. marketplace, interactive activities
	Career related off site visits & experiences (see 16-19 rolling programme) Volunteering, internal & external work experience Provider & college visits		
<b>14</b>	1:1 Careers meetings	1:1 Careers meetings	Careers Week: External providers in school e.g. marketplace, interactive activities Confirmation of leavers destinations for all pupils
	Career related off site visits & experiences (see 16-19 rolling programme) Volunteering Internal & external work experience Provider & college visits		

## **Complaints**

If a provider has reason to make a complaint in relation to this statement please email Swavek Nowakiewicz, Headteacher at [snowakiewicz@fiveways.school](mailto:snowakiewicz@fiveways.school) , who will investigate further.

Or subsequently you can contact [The Careers & Enterprise Company](#) on [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk) or [Heart of the South West Careers Hub](#)

DATE OF APPROVAL:                      March 2023

DATE OF NEXT REVIEW:                March 2024